

APPLICATION FOR PERMISSION FOR FOREIGN VISIT OF STATE GOVERNMENT OFFICERS

1. Name

:

2. Designation

:

3. Name of the foreign County/Countries

:

proposed to be visited

4. Period of the visit

:

5. Mode of leave

(a) Earned leave w.e.f. To

Prefixing:

Suffixing:

(b) Casual Leave for days on

.....

With HQ leave permission w.e.f..... to

6. Purpose of visit

:

7. Name of the Person(s) / Organization to

:

be visited and its relationship with the officer. Complete address and contact numbers (including e-mail) of the host, if any, may be specified

8. Total estimated expenditure and source

:

of funding

9. Status of submission of assets and

:

liabilities statement

10. Particular of dependent family

:

members accompanying the Officer during the visit

Sl. No.	Name	Age	Relation with the officer
1.			
2.			
3.			
4.			

11. (a) Details of hospitality, if any, proposed:

:

to be availed during the visit

(b) Attach sponsorship document(s), if

:

Applicable

12. Details of private foreign travel during

:

last three years, if any, (enclose a separate sheet, if necessary)

13. Remarks

:

Signature:

Date: